



## Eton Wick C of E First School Online session expectations

**Please read the following information and conditions for participating in virtual assembly and class sessions.**

- ⇒ All children must be fully and suitably dressed for the session.
- ⇒ Children should log on with cameras on (where possible) to support engagement and interaction with the session. Microphones should be muted.  
(on occasions, where signal may be particularly bad, teachers may invite the children to turn their video off. This will be led by the staff member)
- ⇒ Children should attend the whole session.
- ⇒ All children must have an adult in earshot of the meeting.
- ⇒ The 'chat' function should only be used during sessions where the teacher invites you to write. It should not be used whilst the teacher is talking. 'The Playground' on your class Teams page can be used at appropriate times of the school day to make contact with class members, and this is monitored by staff.
- ⇒ Screen shots of the meetings must not be shared, including on any form of social media platform.
- ⇒ Parents must not use this as an opportunity to ask teachers questions or advice. These sessions have been set up for the children. If parents require any advice or information, then they should contact the teacher via the school office email, the chat function on Teams, or 3pm drop-in session.
- ⇒ Daily class sessions on Teams will be led by the staff member, and children will only be able to enter the meeting once the member of staff has begun the meeting.
- ⇒ On any Zoom sessions, if possible, could the name of the attendee be your child's name as opposed to your name - again this helps us keep a control over who is in the session.
- ⇒ All precautions have been made to make any online sessions a 'safe' platform. Therefore, we request that you do not share any invite, forward any links or involve outside participants in any way.

